

INFORMATION NOTE

DATA PROTECTION AND PRIVACY

In order to comply with the Spanish Law (Organic Law 15/1999 of December 13) related to Protection of Personnel Data, we inform you that all personnel data given by you will be added to a file, which is under the ORGANIZERS responsibility. The data will be used for the management of the event and for sending information about activities related to it. By filling in this application form grants authorization to the ORGANIZATION to use your personnel data for the purposes as mentioned earlier. You can exercise your right of access, rectification, cancellation and opposition at any time by contacting our offices

BEFORE STARTING THE REGISTRATION PROCESS YOU SHOULD KNOW THAT:

IF YOU ARE A STUDENT, YOU ARE REQUIRED TO SEND YOUR STUDENT CERTIFICATE:

In order to apply for the Student fee, it is mandatory to send a letter/certificate from your University or Tutor confirming your student status. This letter must be sent by email to the conference secretariat for official approval.

YOU WILL BE ASKED TO PROVIDE PRECISE BILLING DATA:

- The invoice date you will provide during the registration process are the data that will be effectively used for the invoice heading. If your registration fee will be covered by your University/Company/Institution, you must provide the correct details (please do not forget de VAT/TAX number).
- The Secretariat will not issue any pro-forma invoice.
- Invoices will be sent after the Secretariat receives and registers the due payment.
- The online registration system doesn't accept AMEX cards.

THE CANCELLATION POLICY:

Full refund for cancellations received before July 28th 2017

50% refund for cancellations received between July 29th and August 18th 2017

No registration refunds will be granted after August 18th 2017

The refunds will be processed starting from one month after the conference. You will be charged 20€ as a bank commission expense.

Email requests to cancel must be sent to ecis2017@viajeseci.es